

426
SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



FROM: Purchasing & Community Health Agency SUBMITTAL DATE: April 29, 2003

SUBJECT: APPROVAL OF MULTI YEAR INDEPENDENT CONTRACTOR AGREEMENT FOR OPERATIONAL LIFE ALERT MONITORING PROGRAM FOR THE COMMUNITY HEALTH AGENCY.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1.) Approve and authorize the Chairman of the Board of Supervisors to execute a five year independent contractor service agreement renewable annually with Lifeline, Inc. in an amount not to exceed \$150,000 annually.
- 2.) Authorize the Purchasing Agent to renew the agreement annually on behalf of the County for up to four consecutive years, for a total term not to exceed five years; and,
- 3.) Direct the Clerk of the Board to file one copy and return three executed originals to County Purchasing department for further processing.

BY *[Signature]*
BACKGROUND: Operation Life Alert Monitoring Program was established 1981 through a partnership with Riverside General Hospital, Department of Public and Social Services (DPSS), and the Health Department. The program was developed to assist the elderly and medically frail residents of Riverside County. In 1998 the program entered into a contract with Lifeline, Inc. for comprehensive monitoring services. The services include: continuous monitoring of activity or inactivity of subscribers, emergency response dispatch, and subscriber incident reports for Social Worker monitoring and evaluation.

[Signature]
 Robert Howdyshell, Director
 Purchasing & Fleet Services

[Signature]
 Gary M. Feldman, M.D. Director
 Community Health Agency

FINANCIAL DATA

CURRENT YEAR COST: \$150,000
 NET COUNTY COST: \$75,000

ANNUAL COST: \$150,000
 IN CURRENT YEAR BUDGET: YES/NO
 BUDGET ADJUSTMENT: YES/NO FOR FY: 02/03

SOURCE OF FUNDS: ~~\$75,000 from Office on Aging, DPSS, revenue generated from Subscribers; \$75,000- General Fund~~

C.E.O. RECOMMENDATION: **APPROVE.**

County Executive Officer Signature

[Signature]

ev. Agn. ref.
 NONE

Dist.
 ALL

AGENDA NO.

3.23

FORM APPROVED
 COUNTY COUNSEL

FEB 24 2003

Policy
 Policy

Consent
 Consent

Department Recommendation:
 Per Executive Office:

Board of Supervisors

Form 11: APPROVAL OF MULTI YEAR INDEPENDENT CONTRACTOR AGREEMENT FOR OPERATIONAL LIFE ALERT MONITORING PROGRAM FOR THE COMMUNITY HEALTH AGENCY.

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PRICE REASONABLENESS

In May 2002, Purchasing issued a formal request for proposal for monitoring services for an agreement being annually renewable for up to five one year periods. The RFP was sent to five vendors and posted on the County internet website with two responses received. The bid received from Assured Security Systems, Inc. costs where estimated at \$98,650.00 more than Lifeline, Inc., over the five year term of the entire contract. Lifeline was selected as the low responsible and responsive bidder based on the evaluation criteria as set forth in the RFP and follow up information requested from each vendor.

Form 11 Attachment

Contract/Lease/Purchase Summary Data

X Contract

Lease

X Purchase

X Approval/Renewal
Sole Source
Personal Services

Approval/Renewal
Multi-Year Lease
Equipment

Sole Source
Other Than Low Bid
Change Order

X Independent Contractor
Other than low Bid
Change Order

Real Property
Change Order

User Department:	Community Health Agency
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Vendor/Lessor Name:	Lifeline, Inc.
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Vendor/Lessor Location:	Framingham, MA
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Selection Committee Member Names (RFP's Only)

Julisa Alvizo - CHA Community Outreach
Victoria Burns - CHA Community Outreach
Michelle Meier - CHA Community Outreach

Minority- No
Status: M W DV **x** None

Local Preferences Applied: X Yes No
Effected Award? Yes X No

Applicable Board Policy # California Code A-18

Comments:

RFQ/RFP Process:

Date Mailed: 5/8/02
Response Date: 5/30/02
of Responses: 2
of Qualified Responses: 2

Bidding Process:

Bid Range: \$ 54,600.00 To: \$ 153,250.00
Local Bid Range: \$ 153,250.00
Responsive 2
Responsible Bid Range: \$ 54,600.00 To: \$ 153,250.00
Local Preference Award Cost \$ N/A
Local Preference FYTD: Cost \$ N/A

Contract/Lease Renewals Only Proposed Differences

Existing Agreement Items

Proposed Agreement Items

1. Rates
2. Terms
3. Conditions
4. Legal Issues
5. Accountability
6. Other

(Continue on blank sheet, if necessary)